

**Leeds Independence, Wellbeing and Choice Inspection Action Plan: Summary Report February 2009**

**This Period**

Completed Actions this Reporting Period		Overdue Actions this Reporting Period	
1.8	Establish 10 Senior Practitioner post.	2.6	Establish performance & quality assurance sub- group.
1.9 (a)	Establish 3 independent specialist chairs in the city		
20.1	Agree arrangements for future governance of JSNA process & publish initial finding		

**Next Period**

**Actions due for completion by the next Reporting Period**

2.2	Specialist consultant audits practice standards	15.2 (a)	New protocol and procedures published and adopted by local hospitals.
2.5	Establish quality circle for managers	18.3 (a)	Arrangements in place to review, monitor and assure supply chain and effective communication with carers
2.7	An audit of existing arrangements is undertaken by PAQA	22.1	QA of compliance with the current supervision policy will form part of the file audit process.
4.3 (b)	Monitor training via the Training & Quality Assurance Sub-group	22.2 (a)	Review the existing supervision policy.
9.2	Continuing process of workshops communicating to practitioners the vision of personalisation	24.3	A new process for identifying investment and measuring the quality and impact of workforce development.
11.1	Review current systems, determine resources required .		

**Actions commencing in the next Reporting Period**

7.2 (b)	Safeguarding Partnership Board conducts serious case review using new procedures.	9.8	Arrangements for QA outlined under recommendation 2 are operational.
9.6	The infrastructure is established to support service users and carers with partners.	15.2 (b)	New protocol and procedures published and adopted by local hospitals.

**Overview**

A large number of actions are due for completion by the end of next reporting period and there is confidence that most of these will be delivered.

- Service and team plans are on track and will be in place between April and June '09.
- The workforce development plan including priorities is on track, to be delivered from April'09. Many of the HR related actions have made good progress.
- A Series of training activities , in relation to safeguarding & personalisation have taken place.
- Work on Supervision policy is progressing well and will be in place from April'09.
- A number of key posts have been recruited to and will commence employment from April onwards.





**Risks**

There are a number of plans where the original schedule has not taken sufficient account of the other dependent actions. These are largely related to the length of time required to recruit staff. Negotiations will take place with Lead Inspector in March with a view to re-aligning these timescales.

**Amendments to the Action Plan**

7.1	Wording of success criteria has been amended, words " policy & procedure" have been replaced by "serious case review".		
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**Guidance on RAG Reporting**

	Action completed and success criteria met.		Either the action is not on track for completion and/or there are significant risk to completion time and/or meeting the success criteria.
	Action on track but not completed.		Not due to commence